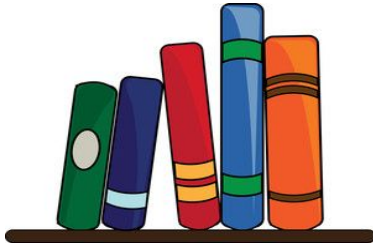


READING FOR ENRICHMENT

Mrs. Sugrue



CONTACT ME

EMAIL | MAEGANS@PROVO.EDU

WEB | MRSSUGRUE.WEEBLY.COM



Another way to keep up-to-date about what's going on in class is to sign up for Remind text alerts. These will be sent as needed to remind you about homework, tests, quizzes, essays, and other upcoming important dates. There are three different ways you can get messages.

- Text your class code below to 81010 to get messages as text messages.
- Go to remind.com and enter the class code to get messages as emails.
- Download the Reminder app to get the messages as notifications from the app.

CLASS CODE: @sugrue-r4e

GRADING POLICY

Grades are available to view in Powerschool. Please check regularly to ensure students are current on all assignments.

Grade Scale	Citizenship grades are based on class behavior.
93-100 A	
90-92 A-	O = Outstanding (0-1 tardy; no lunch detentions; follows class rules; turns assignments in on time)
87-89 B+	
83-86 B	
80-82 B-	S = Satisfactory (no more than 2 tardies; no lunch detentions; generally completes work; follows class rules)
77-79 C+	
73-76 C	
70-72 C-	N = Needs Improvement (no more than 3 tardies; no more than 1 lunch detention; completes some work; needs reminding of class rules continually)
67-69 D+	
63-66 D	
60-62 D-	
0-69 I	U = Unsatisfactory (4 or more tardies; 2 or more lunch detentions; does not follow class rules)

MATERIALS

- NOTEBOOK OR LOOSE LEAF PAPER
- PENS & PENCILS
- PERSONAL READING BOOK

CLASS OVERVIEW

This class is designed for you to practice doing what good readers do! You will read a variety of genres throughout the semester and will have the opportunity to help choose what we will be reading. You will write about and discuss what you are reading with your peers. I hope that by the end of the semester you will have found lots of books that you like and that you are looking forward to a lifetime of reading!

KEY ASSIGNMENTS

- Class and small group discussions
- Book talk presentation
- Reading report blog posts
- Class participation

RULES, EXPECTATIONS, & PROCEDURES

The following rules, procedures, and expectations apply to all students. School rules are posted in every classroom, and the dress code is located on the school website.

HALL PASSES

You are not permitted to use the hall pass during the first or last 10 minutes of class or during teacher instruction. During the rest of class, the hall pass will be used at my discretion. You will be given three hall passes to use during the term. If you have an emergency, please talk to me; otherwise, stay in class. **Our class time is precious!**

LATE WORK

All of your assignments should be completed on time. However, sometimes unforeseen circumstances occur, so each term you can use your hall passes to turn in assignments late without penalty.

If you turn in an assignment late on Canvas or on your blog, you must send me a short email explaining why the assignment is late (for example, absence, forgot to turn it in, needed more time, etc.). This is how I know that the assignment is ready to be graded.

Every assignment will have an EXPIRATION DATE set for two weeks after the due date. Once an assignment expires, it cannot be turned in, even with a hall pass. Please be responsible.

BEHAVIOR @ A GLANCE

- X** | SMART PHONES / WATCHES
- ✓** | APPROPRIATE CHROMEBOOK USE
- X** | FOOD & DRINKS
- ✓** | WATER BOTTLES
- X** | HATS / HOODS
- X** | TOYS, PLAYING CARDS
- X** | HOMEWORK FOR OTHER CLASSES

CHROMEBOOK POLICIES

Students will be assigned a Chromebook. Any damage to the Chromebook should be reported. Otherwise, students are responsible for any damage. Parents and students must fill out a separate user agreement for the Chromebooks at registration.

Students who choose not to follow these expectations will have restricted Chromebook access or not be allowed a computer at all. Students will still be required to complete the electronic assignments. They may do this on paper or on a personal computer at home.

CLASSROOM LIBRARY

I have an extensive classroom library from which students can check out books whenever they'd like. I have done my best to choose books that are grade and age appropriate. However, I have not personally read every book in my library, and I know that every parent has a different philosophy on text choice. Please be sure to keep up with what your student is reading. If you are concerned about what your student has personally chosen, please have a conversation with him or her. If you prefer that your student not read a particular title, please return it to school so that it can be re-shelved for other students to read.

RULES, EXPECTATIONS, & PROCEDURES, CONTINUED

ABSENT WORK

It is the student's responsibility to get missed work. Assignments given before an absence are due on the student's first day back at school. If an assignment is given while students are gone, students have **one class day per day absent** after you return to turn in your missed work. If students have extenuating circumstances, please communicate with the teacher so that we can make arrangements. If students are absent, **check the website first** for class notes, bell work, and handouts; students will be required to make up whatever students missed when they return. All make-up work should be done at home or after school, not during class.

NO NAME WORK

Any work that is turned in without a name will be returned to the No Name box. If students are missing an assignment, check there first. No-name assignments will automatically lose study skills points when they are turned in.

RE-DOING ASSIGNMENTS

If students wish to improve their performance on an assignment, students may redo the assignment and re-submit it **before the expiration date**.

CHEATING

Cheating of any kind will not be tolerated. If students are suspected of cheating on any assignment, students will be invited to redo the assignment on their own. Failure to do so will result in receiving no credit for the assignment.

STUDENT DISABILITY POLICY

Several federal laws are designed to protect your educational rights. If students have a learning disability, they may qualify for additional protections or accommodations. Feel free to talk with teachers, an administrator, or a counselor for additional assistance.

Dear Parents/Guardians,

I am excited to teach your child this year! I sincerely care about each of my students, and their progress and success is of the utmost importance to me. Because of all that we will learn this year, this class will require the cooperation of parents, students, and the teacher. If you are concerned about your child's academic standing, need clarification regarding this document, or have other concerns about my class, please contact me at school or by email (maegans@provo.edu). **Contacting me via email is the best way to get in touch with me.** I check my email each day and will respond within two school days of receiving your message.

I have created a class website that is designed to help students with their assignments. I will update the website daily with class notes, handouts, and announcements. Exemplary student work will occasionally be displayed on the website; students will be identified by first name and last initial only. I will also use the website and email to inform you about upcoming assignments, tests, and activities in class (including film clips that we may watch as they enhance curricular objectives), and I hope that it will be a useful resource for you. I also encourage you to check PowerSchool often to be aware of your student's progress in the class.

So that I can more easily contact you throughout the year, please go to the class website (mrssugrue.weebly.com) and click on "Disclosure Document" under Reading for Enrichment to electronically sign the disclosure as well as provide other information that will be very helpful for me as I work with your student.

Because I have found it to be the best way to keep students and parents informed of important information, I STRONGLY encourage you to opt in to my text-message reminder system. Personal numbers are protected, and will not be used for anything other than the reminder system. Standard text-messaging rates apply. All recipients will automatically be removed from the system once the class is over, but you may also choose to opt out at any time. Use the instructions on the first page of this disclosure document to opt yourself and/or your child into the program.

I anticipate that this will be a successful year for your child. I look forward to working together!

Best,

Maegan Sugrue